

**Components of Self-Help Law Program
Provided for by HB60, Access to Civil Justice Act**

Component	Notes
I. Form and Instruction Development	<ul style="list-style-type: none"> • Develop a user-friendly, plain English pro se form template • Provide ongoing development and updating of specific pro se forms and instructions (family law and beyond) • Develop and administer mechanism for thorough and diverse feedback on proposed forms • Coordinate with Supreme Court Commission on Self-Represented Litigants for approval of forms • Supervise and support (HotDocs) automation of approved pro se forms
II. Community Education and Outreach Coordination (to provide the public with information to avoid legal actions and handle non-litigation legal needs)	<ul style="list-style-type: none"> • Develop and update community education brochures and online content regarding legal rights, responsibilities, and resources • Develop curriculum for non-litigation oriented community education classes (e.g. wills and estate planning, rights and responsibilities of tenants and debtors) • Coordinate video conferencing schedules for community education classes • Produce and distribute videos on community education topics • Coordinate outreach to the public regarding available services and resources
III. Self-Help Clinics (to provide pro se litigants with the forms and information necessary to complete legal actions)	<ul style="list-style-type: none"> • Develop curriculum for pro se clinics in areas such as family law, landlord/tenant law, and consumer law • Coordinate video conferencing schedules for pro se clinics • Support pro bono attorneys teaching the clinics
IV. Volunteer Coordination (to support and coordinate volunteer efforts for all of the above components)	<ul style="list-style-type: none"> • Create volunteer manual and protocols for volunteers staffing the local self-help workstations • Coordinate pro bono program for providing limited legal advice to pro se litigants • Coordinate pro bono attorneys teaching community education classes and pro se clinics • Develop and implement ongoing training opportunities for pro bono attorneys and other volunteers • Recruit and support all volunteers for the program
V. Management and Coordination of Program	<ul style="list-style-type: none"> • All supervisory and management functions • Liaison to Court, Commissions, Task Force, and Legislature • Resource development • Program evaluation and reports